

Bookkeeping & Payroll services

KPMG CROATIA D.O.O.

Our team comprises experienced independent, internationally certified accountants and auditors as well as bookkeepers.

Our team combines an in-depth knowledge of Croatian Financial Reporting Standards and International Financial Reporting Standards, as well as familiarity with US GAAP, UK GAAP, German and Austrian GAAP and Italian GAAP. We are thereby able to provide local and international clients with a wide range of accounting, administrative, bookkeeping, payroll and tax compliance services.

We are specialised in providing support in the preparation of financial and management reports for owners, group reporting packages for consolidation and statutory financial reports. For groups of companies we offer integrated support including preparation of consolidated accounts.

We provide assistance through the preparation of corporate profit tax, value added tax and other tax returns, can liaise with our clients' external auditors to enable the timely preparation of financial statements and the notes thereto, interface with the tax authorities in respect of day-to-day issues or formal tax inspections, and we guide our clients through all types of formalities, with respect to tax prepayments, tax withholdings and value-added tax.

Generally, our services include:

- Initial set-up of the accounting records and ledgers
- Preparation of external and internal documents
- Recording of transactions and entry of data into the system
- Report preparation for statutory & management purposes
- Acting as a second signature on payment instructions
- Assistance during an audit

As an independent third party, we manage accounting and bookkeeping processes so that our clients have access to accurate and timely information and analyses which are needed for strategic decision-making. We foster confidentiality of data and a flexible structure of fees and administrative expenses.

We provide a personalised service to meet our clients' requirements.

Our payroll services include management of human resources databases and calculation of payroll for domestic and expatriate employees. We can also assist with the employment and business visa process, registration of employees with the relevant local institutions, preparation of labour contracts, standard job descriptions, preparation of staff procedures manuals, executing salary payments, etc.

KPMG's team of dedicated advisers, with their technical know-how and experience, support our bookkeeping service line by providing practical tailored advice and operational support to our clients, whether our client is a small or medium-sized company, a non-profit organisation, independent professional or public administrator, in the areas of accounting, bookkeeping, business management, finance, regulatory and tax matters.

Focusing on the enterprise or organisation, we provide professional advice on tax optimisation in respect of expansion, investment decisions, acquisition of real estate, employment and the reorganisation of companies.

We are capable of running larger scale outsourcing projects where we would take over all or part of clients financial accounting function. These projects are undertaken for larger companies such that entries are made directly into the client's accounting system via a remote connection (VPN, Citrix, etc.).

Our teams are available for short-term or long-term support, according to our clients' requirements. Using our results-oriented approach, we can react quickly to the constantly changing business and market environment.



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